

Base Access for Civilian Students

Short-Term Temporary Pass:

- Vehicles should enter Ft. Myer through Hatfield Gate
- A Military Policeman will ask the for two forms of photo ID
- The student will be directed to the security/search line
- After the search is completed, a short-term pass will be issued for the vehicle
- A pedestrian student should enter through Hatfield Gate and present two forms of photo ID

Long-Term Temporary Pass:

- A memorandum "Request for Installation Access" (obtained from the Program Administrator) must be completed by the student and then returned to the PA.
- The PA will FAX the completed form to the FMMC Provost Marshal's Visitor Control Center (703-696-3426)
- The student should go to the Control Center (Bldg. 415) with two forms of photo ID, a valid driver's license, vehicle registration and proof of insurance
- A pass will be issued only for the dates listed on the memorandum