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# CAMPUS SECURITY

at

## Central Michigan University's Off-campus Program Centers for 2008

Prepared for current and prospective employees  
and students in compliance with the  
Student Right-to-Know  
and Campus Security Act of 1992

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### **CMU's Commitment to Maintaining a Safe and Secure Environment**

Central Michigan University is committed to maintaining a safe and secure environment for students, faculty, staff and visitors. The university relies on local law enforcement authorities to assist in the goal. However, a safe and secure environment can be achieved only with the cooperation of all members of the university community.

### **Reporting Crimes**

**Program Center/Classrooms:** CMU encourages students, faculty, staff and visitors to report crimes as soon as possible. When emergencies occur in our offices or classrooms – such as crimes in progress, injury, fire or the need for medical assistance – persons should call the appropriate local authorities, as described in the “Center Information” sections below. Should a student or faculty member report a crime at one of the centers, he/she should also inform the program administrator as soon as possible.

### **Crime Prevention**

**Crime Prevention Programs:** Because of the nature and location of its off-campus programs, the University itself has no organized programs to inform students and employees of its Centers about the prevention of crimes. Students and employees are informed of classroom and office security procedures by means of this brochure and by special notices responding to particular problems. **Crime Information:** Many of the University's courses are offered in classrooms provided by other institutions of higher education or by the U.S. military. The University has no ability to compile information about crimes committed at these sites. When information about serious crimes at those sites is made available to it, the University will in turn provide this information to students, faculty and staff. The University is also not able to compile information about crimes committed in office buildings where the University rents only a portion of those buildings. It does maintain statistics about serious criminal activity which occurs in classrooms or administrative offices owned or leased by the University. It will, at least annually, provide a report of serious crimes (see statistics, below).

Central Michigan University will provide information to students, faculty and staff regarding criminal activity which takes place on its property and which may cause a potential threat to them while using CMU classrooms or office facilities.

**Illegal Use of Alcohol and Other Drugs**

CMU is committed to provide an environment free of the abuse of alcohol and illegal use of alcohol and other drugs. In addition, CMU is required by the Drug-Free Schools and Communities Act Amendments of 1989 to adopt and implement a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program must contain standards of conduct prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees at CMU off-campus programs locations. Detailed information about this program is presented in course schedules for programs off-campus. It is also available in the Standard Practice Guide at the Faculty Personnel and Human Resources Offices.

**Standard of Conduct at CMU**

The possession, use or distribution of illicit drugs and the unlawful possession, use or distribution of alcohol by faculty, staff and students at CMU locations or as part of a university activity is specifically prohibited by CMU regulations, local ordinances, and state and federal law.

**CMU Sanctions**

CMU may impose sanctions on employees and students for violation of the Standard of Conduct consistent with local ordinances and state and federal law and with applicable collective bargaining agreements, employee handbooks and university regulations. Violations may result in disciplinary action up to and including termination of employment, expulsion from the university and referral for prosecution. Sanctions imposed will depend upon the severity and frequency of the violation. In addition to, or in lieu of discipline, violators may be required to complete an appropriate rehabilitation program.

**Legal Sanctions**

There are legal sanctions under CMU regulations, local ordinances, and under state and federal law for the unlawful possession, use, or distribution of illicit drugs and alcohol. A violation under state law may result in a misdemeanor or felony conviction and, depending on the nature of the offense, may be punishable by imprisonment, payment of fines, confiscation of real and personal property, or a combination of the three.

**Drug and Alcohol Prevention, Counseling and Rehabilitation and Re-Entry Programs**

CMU encourages faculty, staff and students with alcohol or other drug dependency problems to contact local community counseling centers for assistance. Employees may be eligible for benefits for substance abuse treatment through university-sponsored health insurance plans. If treatment for drug or alcohol dependency is needed, employees are encouraged to contact the Human Resources office at (989) 774-3661 or the insurance carrier to obtain information about coverage.

**Crime Statistics for programs off-campus**

The following information indicates the number of serious crimes reported to have occurred at Central Michigan University’s off-campus program centers in the United States.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possession	0	0	0
<u>HATE OFFENSES</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Race	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Gender	0	0	0
Disability	0	0	0
Ethnicity	0	0	0

***Auburn Hills, Michigan***

The Auburn Hills Center is located in the Oakland Euro Center on the 2<sup>nd</sup> floor. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The classrooms remain open and accessible through 9:00 p.m. Monday through Friday. From 9:00 p.m. to 10:00 p.m. faculty and students must use an access code to re-enter the CMU suite. On Saturdays the classrooms remain accessible from 7:30 a.m. to 4:00 p.m.; students and faculty must use an access code to re-enter the CMU suite between 4:00 p.m. to 5:00 p.m. The building lobby doors are open from 7 a.m. to 7:30 p.m. Monday through Friday and 7:30 a.m. to 5:00 p.m. on Saturdays. There is no security guard or night watchman; however emergency phones are located in each classroom and in the student resource center. In addition, security cameras are in place within the suite.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Clinton Township, Michigan***

Located in the University Center building on the campus of Macomb Community College, CMU maintains an administrative office that is separate from the classrooms it uses in this building. The administrative office is accessible between the hours of 9:00 a.m. and 6:00 p.m. Monday through Friday. The building itself is open until 10:00 p.m. and Saturday’s until 5:00 p.m., only when classes are in session. Macomb Community College campus security patrols the building and grounds on a regular basis.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Dearborn, Michigan***

The building in which the Dearborn Center is located is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The building and, hence, the center is not open and accessible on Saturdays and Sundays. After the building is locked at 6:00 p.m., students attending classes or meeting with their academic advisor may gain admission to the building by a number in the office from an outside telephone allowing them to be buzzed inside by the security guard. There is a courtesy phone available in the center’s lobby should an emergency arise during off-hours.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Flint, Michigan***

Located in the Gateway Center the Flint Center is accessed by a main entrance from the parking lot. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The lobby and classrooms remain open and accessible through 10:00 p.m. and on weekends when class is in session. There is no security guard or night watchman; although a courtesy phone is available in the lobby should an emergency arise. It is the instructor’s responsibility to secure the building when class is over.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Grand Rapids, Michigan***

Located on the main floor of the Kent ISD Conference Center building. CMU office hours are 9:00 a.m. to 6:00 p.m. Monday through Friday. The general public, including all guests for the Conference Center and the 2<sup>nd</sup> floor tenant, enters the building through CMU’s leased space. Door lock times are handled through a security company and front doors automatically unlock at 8:30 a.m. and lock at 5:00 p.m. Monday through Friday. These times can be changed with the security company per our request. For weekend classes, door unlock time is requested for 7:30 a.m. on Saturday morning, and is programmed to lock again at 3:00 p.m. Weekend instructors are provided with a master key and fob for entrance into building in case of programming error. This key also unlocks the classrooms and the student lounge. Classrooms are equipped with emergency phones. Parking is in front of building and is well lit. No security personnel are provided. The building design makes it impossible to keep the general public out of CMU’s lobby area and Administrative Aide reception area (this includes weekend events in the Conference Center when CMU is closed); however, offices and classrooms are secured during periods of non use.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Lansing, Michigan***

The Lansing Center is located at 2900 West Road, Suite 301 and is directly accessed from the parking lot. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The classrooms remain open and accessible through 10:00 p.m. and on weekends when class is in session. There is no security guard or night watchman; although a courtesy phone is available in the student lounge should an emergency arise.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	1	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Livonia, Michigan***

The Livonia Center is directly accessed from the parking lot. As in Lansing, the administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The south lobby and classroom areas remain open and accessible through 10:00 p.m. and on weekends when class is in session. There is no security guard or night watchman; although a courtesy phone is available in the main corridor should an emergency arise.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Saginaw, Michigan***

The Saginaw Center is directly accessible from the parking lot and is open from 7:30 until 10:00 p.m. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. CMU course instructors are responsible for locking the suite at the end of each class session. There is a courtesy phone on site should an emergency arise.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Southfield, Michigan***

The Southfield Center is located in the Travelers Tower and consists of administrative offices and classrooms. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The building is open from 6:00 a.m. to 8:00 p.m. Monday through Friday and 6:00 a.m. to 5:00 p.m. on Saturday. At 8:00 p.m. Monday through Friday and 5:00 p.m. Saturday, all outside doors are locked, except the main entrance. Anyone entering the building from this entrance must identify themselves and sign in with the security guard. The CMU classroom and lobby area are locked by 10:00 p.m. during the week and 5:00 p.m. on Saturday. There is 24 hour security in the building.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Traverse City, Michigan***

Located on the Boardman Lake campus of Northwestern Michigan College, the Traverse City Center consists of an administrative office and advising space while courses are conducted on the main campus. CMU’s administrative office is open and accessible to the general public from 9:00 a.m. to 6:00 p.m. Monday through Friday. There is no security guard or night watchman at this location. Security on the main campus is handled by Northwestern Michigan College.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Troy, Michigan***

The combined Troy center, Vehicle Design center and administrative support offices consist of two suites and eight classrooms located in the Maple Research Center in Troy Michigan. The Troy Center and Vehicle Design Center are open and accessible to the public from 9:00 a.m. to 6:00 p.m. Monday through Friday. The administrative support office is open 8:00 a.m. to 5:00 p.m. Monday through Friday. The building lobby doors are open from 6:00 a.m. to 7:00 p.m. Monday through Friday and 7:00 a.m. to 6:00 p.m. on Saturdays.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Warren, Michigan***

The Warren Center consists of administrative offices and classrooms. You may access the center by a main entrance from the parking lot. The administrative office is open from 9:00 a.m. to 6:00 p.m. Monday through Friday. The lobby and classrooms remain open and accessible through 10:00 p.m. and on weekends when class is in session. There is no security guard or night watchman; although a public phone is available in the student lounge should an emergency arise. It is the instructor’s responsibility to secure the building when class is over.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Atlanta Metro Center, Georgia***

The Atlanta Metro “Shadowood” Center consists of administrative offices and 10 classrooms. You may access the offices and all classrooms in Building 2120 by two entrances from the parking lot/parking deck. The administrative offices are open from 8:00 a.m. to 5:00 p.m. Monday through Friday. The break room and all classrooms remain open and accessible when class is in session. There is no security guard or night watchman; although a public phone is available in the student lounge should an emergency arise. It is the instructor’s responsibility to secure the classroom when class is over. There is an ADT security system and cameras. The exterior doors to the building lock at 7:00 p.m. Monday through Friday and 1:00 p.m. on Saturday. There is a key pad to open the door and the code is provided to instructors, students, and staff, as appropriate.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***DeKalb, Georgia***

The DeKalb Center consists of administrative offices, a break room, and three classrooms, one of which is a lab. Access to the center is through a front entrance door. There are two doors at the back of the center designated as emergency exits. Maintenance uses one of the back doors for entry in the evening using a key card we have provided. The administrative office is open from 7:00 a.m. to 6:00 p.m. Monday through Thursday and 9:00 a.m. to 6:00 p.m. on Friday. The front entrance remains open and accessible from 7:00 a.m. through 8:00 p.m. Monday through Thursday and from 9:00 a.m. to 8:00 p.m. on Friday. When Saturday classes are in session the front entrance remains open from 8:00 a.m. to 3:00 p.m. The security system automatically locks the front door at the designated time. Rear doors are always locked. An entry key card is needed to access the building after hours and for weekend classes. The instructor is given a key card for building entry and a key for classroom entry. Both are returned at the end of the class. When an instructor uses the key card, the door unlocks for the students so they do not need a card. It is the instructor’s responsibility to lock the classroom door and check that the front door is locked when class is over. There is a security system in place should wrongful entry occur. Cameras are directed at the front and rear entrance and this information is recorded. There is a security guard in the Lakeside Center Complex, 24 hours a day, 7 days a week.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Richmond, Virginia***

The Richmond Center consists of administrative offices, a computer lab and two classrooms. You may access the center by a main entrance and side entrance from the parking lot. The administrative office is open from 8:30 a.m. - 4:30 p.m. Monday through Friday. The lobby and classrooms remain open and accessible through 9:00 p.m. on weekdays unless otherwise requested by other tenants. The same areas are accessible on weekends from 7:45 a.m. - 4:30 p.m. There is no posted security guard present in the building but there is a roving security guard moving throughout the office park. There is a public phone available in the student lounge should an emergency arise. It is the class monitors responsibility to secure the classroom at the end of class while the building is electronically secured by a controlled system.

***Central Michigan University Biological Station on Beaver Island***

CMU Biological Station is located on 125 acres of land on the eastern shore of Beaver Island in northern Lake Michigan. Facilities consist of a main lodge with dormitories housing 40 and a cafeteria seating 120 and an academic center with three teaching laboratories, a 120 seat lecture hall, a library and computer laboratory. Additionally, there are three research buildings, faculty and staff duplex housing and ten student cabins in the CMU campground nearby. These facilities are used to annually conduct research and teach academic courses. Normally, during the regular academic sessions, only the library, business office maintenance areas and research labs are locked. The property is accessible 24 hours a day and its security is provided by the Charlevoix County Sherriff's Department.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

***Neithercut Woodland***

Neithercut Woodland consists of 252 acres of forest and meadow land which is located 4.5 miles northwest of Farwell, Michigan on Route M-115. Situated on this land is a conference facility which is utilized for meetings throughout the year both during the day and into the evening. No overnight activities are conducted. When not in use, access to this facility is guarded by a locked barrier at the entrance of the access road. No security is provided other than the occasional patrol by the State Police.

<u>CRIME</u>	<u># of Reported Occurrences</u>		
	2008	2007	2006
Aggravated assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Murder/Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sex offenses – Forcible	0	0	0
Non-forcible/fondling	0	0	0

### **Registered Sex Offenders Information**

Law enforcement information concerning registered sex offenders in states where CMU has program centers that are not located on a military base is available through the following registry online:

*Georgia:* <http://www.ganet.org/gbi/disclaim.html>

*Louisiana:* <http://www.lsp.org/socpr/default.html>

*Michigan:* [www.mipsor.state.mi.us](http://www.mipsor.state.mi.us)

*North Carolina:*

[http://ncregistry.ncsbi.gov/\(S\(vjlskl55og5rmo55ih1pf145\)\)/Default.aspx](http://ncregistry.ncsbi.gov/(S(vjlskl55og5rmo55ih1pf145))/Default.aspx)

*Ohio:* <http://www.esorn.ag.state.oh.us/Secured/p1.aspx>

*Tennessee:*

[http://www.ticic.state.tn.us/SEX\\_ofndr/search\\_short.asp](http://www.ticic.state.tn.us/SEX_ofndr/search_short.asp)

*Virginia:* <http://sex-offender.vsp.virginia.gov/sor/>

This information is prepared to inform current and prospective students and employees of policies and procedures that promote safety and security. It is made available each year to students and employees via a hyperlink in our student newsletter, our main Web site, and intranet. A hard copy is available upon request.

### **Program Centers at Military Installations**

Central Michigan University maintains offices and utilizes classroom facilities at government installations around the United States.

Accessibility to these offices and facilities is limited to those people who have business on the base and government employees, both military and civilian. Access to these installations is by official pass only. Twenty-four hour security at each installation is provided by military police and each building has emergency telephones to notify authorities in the event of a crime or other emergency. The following are governmental installations on which CMU maintains program centers or conducts courses in classrooms:

Camp Pendleton, California

Pentagon, District of Columbia

Fort Gordon, Georgia

Fort McPherson, Georgia

Hickam Air Force Base, Hawaii

Schofield Barracks, Hawaii

Tripler, Hawaii

Fort Leavenworth, Kansas

Fort Riley, Kansas

Fort Polk, Louisiana

Aberdeen Proving Ground, Maryland

Andrews Air Force Base, Maryland

Fort Meade, Maryland

Offutt Air Force Base, Nebraska

McGuire Air Force Base, New Jersey

Fort Hamilton, New York

Seymour Johnson Air Force Base, North Carolina

Grand Forks Air Force Base, North Dakota

Minot Air Force Base, North Dakota

DSCC-Columbus, Ohio

Wright Patterson Air Force Base, Ohio

Fort Belvoir, Virginia

Fort Myer, Virginia