CENTRAL MICHIGAN UNIVERSITY
Off-Campus Programs

REQUEST TO TAKE UNDERGRADUATE CLASSES ON THE CREDIT/NO CREDIT OPTION

NAME:_____ _____
LAST *FIRST* *M.* *Student #*

Start date of class _____ _____ _____
MM *DD* *YY*

___ UNDERGRADUATE ___ GRADUATE

Instructions

1. Deadline for completing the Credit/No Credit grading option is available on the off-campus Web site, http://www.cel.cmich.edu/student/credit-no-credit.html.
2. Not all classes are available for the CR/NC grading option.
3. Each individual department determines if grades earned on the CR/NC option may apply toward a major or minor. Check with your advisor first.
4. A course may not be repeated on the Credit/No Credit option.
5. A student may take a maximum of two courses or 7 credits in the University Program on the Credit/No Credit grading option.
6. Graduate students may only select courses numbered below the 500 level on the CR/NC grading option. Courses below the 500 level taken CR/NC cannot be applied to graduate degree requirements.

SUBJECT & NO.	SEM. HRS.	CRN

I am electing to take the course(s) listed above on the Credit/No Credit grading option. I understand that to earn credit a grade equivalent to C or higher must be earned. Grades equivalent to a C- or lower will result in No Credit.

_____ _____
SIGNATURE *DATE*

Form #26 (6/06) 19605

Return this completed card to the program center by the listed deadline.