



Off-Campus Programs

Application for Planned Experience

Student Name: _____ S. S. # _____ - _____ - _____

Address: _____ City _____ State _____ Zip _____

Home Phone: _(_____)_____ Work: _(_____)_____

Semester of Proposed Experience (Check One): Fall _____ Spring _____ Summer _____

Department to Supervise Experience (Check One): SOC ___ RPL ___ HSC ___ PSC ___ Other ___

Amount of Credit Hours Proposed for Experience: _____ 1-15 credits

Description of Planned Experience

An in-depth, supervised experience in a profit or non profit agency. Experiences will not be granted for work which the student is presently doing. All planned experience proposals must be approved by the Director of Undergraduate Extended Degree Programs.

Prerequisite

Permission to register must be obtained after approval from the specific supervising department. The student must notify the UEDP Director to initiate the planned experience process.

Rationale for Course Level

The planned experience requires a student to have advanced knowledge, skills, and abilities of a profit and/or a non-profit agency. Therefore, it is most appropriate for the senior level of study in the specific department.

Textbooks and Other Required Materials to be furnished by the student

None, except as required by the supervising faculty member of the agency at which the experience occurs.

Special Requirements of the experience

May require the student to furnish transportation to and from the experience location, meals, and other expenses while the experience is ongoing.

Planned Experience Objectives

After completing the experience, the student will be able to demonstrate:

1. A commitment to adult learning and achievement
2. The ability to amalgamate theory into practice
3. The skill of functioning in a field setting by completing self-observations about the experience in the assigned setting and the specific subject area.
4. Integration of knowledge across subject areas to lead to effective organizational leadership.
5. The use of information technologies to support problem solving, data collection, information management, communications, and decision making.

Planned Experience Outline

This experience is intended to provide an in-depth administrative experience for the student in a specific content area. Therefore, the experience should be available when most other course work has been completed. Each experience will be individualized to meet the needs of the student, prospective administrator, and the faculty supervisor.

Evaluation (Sample)

Evaluation of planned experience is based on three criteria:

1. 50% – Final paper/portfolio. Objective measurement of learning outcomes (direct and supporting) of the planned experience.
2. 50% – Critique of student’s performance by the on-site supervisor and the faculty supervisor.

Detailed description of Planned Experience

On-Site Supervisor of Planned Experience: _____ Title _____

Location: _____ Work Phone: (____) _____

Amount of work hours/week for of experience: _____ Approved by UEDP _____

Student Objectives: To be completed by the student and prospective administrator.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.