

# CMU Assessment Plan Template

Program Graduate Certificate – Public Administration

Assessment Coordinator Dr. Larry Smiley

Department(s) or Interdisciplinary Council Responsible for the Program ProfEd

Five-Year Implementation Dates (2004-2005 to 2008-2009)

**1. Student Learning Outcomes for the program.** List the Student Learning Outcomes in each of the domains that apply to the program.

*The graduate certificate program is designed for regularly admitted graduate students who desire advanced training in the field of administration.*

**With a Certificate in Public Administration, learners will be able to:**

- 1. Prepare for careers in public sector administration.**
- 2. Articulate the political, social and economic environments of public administration.**
- 3. Explain the public management process.**
- 4. Analyze public policy.**
- 5. Apply organization theory and behavior to practices in public administration.**

**2. Curriculum Alignment of Student Learning Outcomes.** Where is the information introduced, emphasized, and/or reinforced in the courses required in the program? Use the format below to list the program Outcomes and the Required Courses. Fill in each cell with either an 'I' where the outcome is *introduced*, an 'E' where the outcome is *emphasized*, and/or an 'R' where the information is *reinforced*.

Program Student Learning Outcomes	CERTIFICATE COURSES											
	PSC 522	PSC 561	PSC 563	PSC 565	PSC 566	PSC 610	PSC 711	PSC 713	PSC 714	PSC 774	PSC 775	PSC 780
1	I	E	E	E		E	E	E	E	E	R	R
2	R	E	E	R	R	E	R	E	R	E	E	R
3	R		R			E	R	E	E	E	E	
4	R					R	R	R			R	R
5			R		R	R				E	E	

**I = Introduced E = Emphasized R = Reinforced**

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Program Student Learning Outcomes	CERTIFICATE COURSES			
	PSC 785	ECO 515	IPC 665	MGT 646
1	E	R	R	R
2	R	R	R	R
3				
4	R			R
5	R		R	R

**I = Introduced E = Emphasized R = Reinforced**

**3. Evidence/Artifacts used to assess Student Learning Outcomes over the 5 year period of this Plan.** What instruments will be used in each of the five years? When and where will they be administered in each of the five years? Which Student Learning Outcomes will be assessed during each of the 5 years? How will results be reported (e.g. percentages, ranks, state or national comparisons) for each of the 5 years?

<b>Outcomes to be Assessed each Year</b>	<b>Instruments to be used each Year</b>	<b>Expected Measures from the Instruments</b>	<b>Academic Year</b>
<b>Direct Measures:</b>			
Outcome 1	Course-level assessment, using problem-based projects in <b>PSC 561, 563, or 565</b> , scored by rubric or embedded test questions	Percent of possible points	2005 – 2006, 2007 – 2008
Outcome 2	Course-level assessment, using problem-based projects in <b>PSC 522 and 713</b> scored by rubric or embedded test questions		2006 – 2007, 2008 – 2009
Outcome 4	Course-level assessment, using problem-based projects in <b>PSC 563 and 714</b> scored by rubric or embedded test questions		2005 – 2006, 2007 – 2008
Outcomes 3 and 5	Course-level assessment, using problem-based projects in <b>PSC 610</b> scored by rubric or embedded test questions		2004 – 2005, 2005 – 2006, 2006 – 2007, 2007 – 2008
<b>Supporting Measures:</b>			
Outcomes 1, 2, 3, 4, 5	Alumni Survey – instrument attached	Detailed data analysis	2004 – 2005, 2006 – 2007 2008 – 2009
Outcomes 1, 2, 3, 4, 5	Current Student Survey – instrument being developed	Detailed data analysis	2005 – 2006, 2007 – 2008 2009 – 2010

**4. Dissemination of Information over the 5 year period of this Plan.** When, where, and how will results be disseminated to stakeholders in each of the 5 years?

<b>Expected Measures from the Instruments</b>	<b>Affected Stakeholders</b>	<b>Dates and locations for dissemination of results</b>
Alumni Survey – detailed data analysis	<ul style="list-style-type: none"> <li>• Faculty</li> <li>• Students</li> <li>• MSA Council</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty Development workshops</li> <li>• Aggregate data will be placed on ProfEd website</li> <li>• Aggregate data will be placed in ProfEd newsletters to faculty and alumni</li> </ul>
Current Student Survey – detailed data analysis		
Course-level, problem-based projects – possible points from rubric or embedded test questions	<ul style="list-style-type: none"> <li>• Dean of Prof Ed</li> <li>• Academic Senate</li> <li>• Board of Visitors</li> </ul>	<ul style="list-style-type: none"> <li>• In classes</li> <li>• Faculty Development workshops</li> <li>• Aggregate data will be placed on ProfEd website</li> <li>• Aggregate data will be placed in ProfEd newsletters to faculty and alumni</li> </ul>

Date sent to the Assessment Council \_\_\_\_\_

Date reviewed by the Assessment Council \_\_\_\_\_

Approval Date \_\_\_\_\_