

CMU Assessment Plan Template

Program Graduate Certificate – Long-Term Care Administration
Assessment Coordinator Dr. Larry Smiley
Department(s) or Interdisciplinary Council Responsible for the Program Off Campus Programs (ProfEd)
Five-Year Implementation Dates (2004-2005 to 2008-2009)

1. Student Learning Outcomes for the program. List the Student Learning Outcomes in each of the domains that apply to the program.

The Graduate Certificate in Long-Term Care Administration enables students to enhance their knowledge and skills in the areas of health services administration, long-term care administration, and resident care issues.

With a Graduate Certificate in Long-Term Care Administration, learners will be able to:

- 1. Explain the legal and regulatory aspects of long-term care.**
- 2. Handle the administrative issues of long-term care.**
- 3. Administer resident care issues of long-term care.**
- 4. Direct health planning.**
- 5. Direct quality improvement in health services.**
- 6. Direct managed care.**

2. Curriculum Alignment of Student Learning Outcomes. Where is the information introduced, emphasized, and/or reinforced in the courses required in the program? Use the format below to list the program Outcomes and the Required Courses. Fill in each cell with either an 'I' where the outcome is *introduced*, an 'E' where the outcome is *emphasized*, and/or an 'R' where the information is *reinforced*.

| Program Student Learning Outcomes | CERTIFICATE COURSES | | | | | | | | | | | |
|-----------------------------------|---------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | HSC 520 | HSC 570 | HSC 591 | HSC 592 | HSC 593 | HSC 506 | HSC 545 | HSC 572 | HSC 607 | HSC 680 | GER 631 | GER 632 |
| 1 | I | I | E | R | R | | | | I | | E | |
| 2 | I | I | R | E | R | | R | R | R | R | | R |
| 3 | I | I | | R | E | R | | | R | R | | |
| 4 | I | I | | | | I | E | | I | | R | R |
| 5 | | | | | | R | R | E | R | | | R |
| 6 | I | I | I | | | R | I | I | I | E | | |

I = Introduced E = Emphasized R = Reinforced

3. Evidence/Artifacts used to assess Student Learning Outcomes over the 5 year period of this Plan. What instruments will be used in each of the five years? When and where will they be administered in each of the five years? Which Student Learning Outcomes will be assessed during each of the 5 years? How will results be reported (e.g. percentages, ranks, state or national comparisons) for each of the 5 years?

| Outcomes to be Assessed each Year | Instruments to be used each Year | Expected Measures from the Instruments | Academic Year |
|-----------------------------------|---|--|--------------------------|
| Direct Measures: | | | |
| Outcome 1 | Course-level problem-based assessment in HSC 591, GER 631 , scored by rubric or embedded test question | Percent of possible points | 2005 – 2006, 2007 – 2008 |
| Outcome 2 | Course-level problem-based assessment in HSC 592 , scored by rubric or embedded test question | | 2005 – 2006, 2007 – 2008 |
| Outcome 3 | Course-level problem-based assessment in HSC 593 , scored by rubric or embedded test question | | 2005 – 2006, 2007 – 2008 |
| Outcome 4 | Course-level problem-based assessment in HSC 545 , scored by rubric or embedded test question | | 2006 – 2007, 2008 – 2009 |
| Outcome 5 | Course-level problem-based assessment in HSC 572 , scored by rubric or embedded test question | | 2006 – 2007, 2008 – 2009 |
| Outcome 6 | Course-level problem-based assessment in HSC 680 , scored by rubric or embedded test question | | 2006 – 2007, 2008 – 2009 |
| Supporting Measures: | | | |
| Outcomes 1 – 6 | Alumni Survey – instrument attached | Detailed data analysis | 2008 – 2009 |
| Outcomes 1 – 6 | Current Student Survey – instrument being developed | Detailed data analysis | 2005 – 2006, 2007 – 2008 |

4. Dissemination of Information over the 5 year period of this Plan. When, where, and how will results be disseminated to stakeholders in each of the 5 years?

| Expected Measures from the Instruments | Affected Stakeholders | Dates and locations for dissemination of results |
|--|--|---|
| Alumni Survey – detailed data analysis | <ul style="list-style-type: none"> • Faculty • Students • MSA Council • Dean • Academic Senate • Board of Visitors | <ul style="list-style-type: none"> • In classes • Faculty Development workshops • Aggregate data will be placed on ProfEd website • Aggregate data will be placed in ProfEd newsletters to faculty and alumni |
| Current Student Survey – detailed data analysis | | |
| Course-level problem-based projects – percent of possible points from rubric or test questions | | |

Date sent to the Assessment Council _____

Date reviewed by the Assessment Council _____

Approval Date _____