
CMU's Off-Campus Programs General Information

❖ Degrees Offered

The Master of Science in Administration is the degree which generates most graduate off-campus enrollments. It is a 36-semester-credit-hour degree consisting of an administrative core, academic concentration, and capstone experience. Concentrations include: Acquisitions Administration, General Administration, Health Services Administration, Hospitality and Tourism Administration, Human Resources Administration, Information Resource Management, International Administration, Leadership, Long-Term Care Administration, Public Administration, Software Engineering Administration and Vehicle Design and Manufacturing Administration. Not all of these concentrations are offered at all centers. Other concentrations, listed in the on-campus Graduate Bulletin, are offered only on campus.

Note: CMU is currently not accepting students into Hospitality and Tourism Administration, Long-Term Care Administration, and Software Engineering Administration.

❖ Graduate Certificate Program

The graduate certificate in Acquisitions Administration, General Administration, Health Services Administration, Hospitality and Tourism Administration, Human Resources Administration, Information Resource Management, International Administration, Leadership, Long-Term Care Administration, Public Administration, Software Engineering Administration or Vehicle Design and Manufacturing Administration is a 15-18 semester-credit-hour program designed for regularly admitted graduate students who desire advanced training in the field of administration. Credits successfully earned in the certificate program may be applied toward the MSA degree if the concentration is the same. Students may substitute courses only upon approval of the MSA director. Students may use up to six transfer credits providing they meet the criteria for transfer

credit outlined in the *CMU's Off-Campus Programs Bulletin*. Prior learning credit may not be used on the graduate certificate program.

Note: CMU is currently not accepting students into Hospitality and Tourism Administration, Long-Term Care Administration, and Software Engineering Administration.

❖ **Curricular Authority**

Curricular authority at CMU has been delegated by the Board of Trustees to the faculty. Basic authority for particular curricula resides in departments. This authority is manifested in a variety of issues which impact on advising, such as transfer credit and curriculum changes and development. From individual departments curricular authority flows upward through various college and university committees and ultimately comes to rest in the university's Academic Senate.