

Date Received _____

**Annual Assessment Report Form
DUE JUNE 1, 2005**

Directions: Please complete a form for each of the programs within your department. This form was designed to provide a format for assessment reporting and should not be used to limit the amount of information provided. Each box that is attached to each of the sections is designed to adjust to varying lengths. If you have any questions, please contact Denise Webster at x7714. Send the report form via e-mail to devin1lk@cmich.edu.

1. Program Information:

Program	MSA—Leadership Graduate Certificate
Department	MSA
College	Graduate
Academic Year	2004-2005
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Date Submitted	July 27, 2005

2. According to the Assessment Plan for this program, what were the planned assessment activities to be conducted during the 2004-2005 Academic Year? You may want to copy and paste from this program's assessment plan (Section 3: Evidence and Artifacts).

Outcomes assessed for this academic year	Way this assessment was carried out	Expected measures from these assessment instruments
Concentration outcomes 1-6	Alumni survey	Detailed data analysis
Concentration outcome 4	Problem-based project in IPC 561/PSY 531	Percent of possible points
Concentration outcome 6	Problem-based project in IPC 667/CED 655	Percent of possible points

3. Results, conclusions, and discoveries. What are the results of the planned activities listed above? What conclusions or discoveries were made from these results. Describe below or attach to the form.

Results, conclusions, and discoveries

Alumni survey

Alumni survey was not completed during 2004-2005 school year since assessment plan was not approved until mid-year.

Problem-based project in IPC 561

Students are given a project to complete in which they must develop a negotiation plan. Results are that 97 percent of the students were able to achieve at or above the 80% level.

No data were collected in the other courses listed.

4. Use of Results. Did the results lead to program changes? If so, describe the changes made. If not, describe why changes were not needed.

No changes were made.

5. Dissemination of results, conclusions, and discoveries. How and with whom were the results shared?

Findings were shared with appropriate instructors, advisors, and program administrators.